



Sanbao International Ceramic Art Institute Fellowship Application

Guidelines

This form can be filled in using Adobe Acrobat or may be printed and filled in manually. (Please print clearly). Those wishing a Word template to fill in using their computer, Email us.

Ensure the application is complete. (See Check List)

Previous residents/fellows are invited to reapply, however they must complete a new application to ensure all changes to life status is documented.

Email applications for review are acceptable providing they are complete (See Check List), nevertheless a hard copy of the application must be submitted by mail along with International cashiers checks or money orders to cover any necessary deposits.

Application will be accepted on an ongoing basis, however those applications submitted prior to 31 December will be given priority evaluation. Those submitted after, 31 December, will be evaluated on a space available basis. Alternative dates may be recommended.

Do not provide any original documents. Photo-copy-replica is acceptable.

Those wishing a return of application documents must include a SA envelope sufficient size to hold documentation and sufficient funds for the return mailing costs.

Successful applicants will be contacted by the Administration.

If you have any questions or need further information , please contact;
sanbaostudio@hotmail.com

Sign as having read these guidelines.

I have read the application form guidelines and agree to the regulations for applying to Sanbao International Ceramic Art Institute.

Signature and Date _____

PO Box 1000; Jingdezhen City, Jiangxi Province; P. R. China PC 333001
Tel 86-798-8483665 Fax 86-798-8496513

sanbaostudio@hotmail.com

www.chinaclayart.com



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Personal Information

Family Name	<input type="text"/>
Given Names	<input type="text"/>
Complete Mailing address	<input type="text"/>
Home Telephone	<input type="text"/>
Other Telephone	<input type="text"/>
E-mail address	<input type="text"/>
Web page address	<input type="text"/>
Nationality	<input type="text"/>
Age	<input type="text"/>
Birthday, MM/DD	<input type="text"/>
Emergency Contact Name	<input type="text"/>
Telephone ECN	<input type="text"/>
Relationship ECN	<input type="text"/>
Accompanied by 1	<input type="text"/>
Accompanied by 2	<input type="text"/>
Accompanied by 3	<input type="text"/>

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Academic and Professional Background

If you are attaching an up-to-date CV complete item five only.

1. Indicate Schools Attended, degrees, received

2. Indicate apprentice training and with whom

3. Indicate number of years of practice and where.

4. List participation in any fellowship or Artist-in residency programs, country, and year.

5. List two references and their contact information:

6. Present position, i.e., Studio Potter, Art and Craft Teacher, University Professor, Grad student.

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Brief Biographical Highlights

Please summarize your present production if not already annotated in your curriculum vitae. (Maximum one page)

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Professional and Personal Knowledge

Please describe the professional and personal qualities and knowledge that you could bring to the Sanbao International Ceramic Art Program. For example, computer programming, design experience and Logistic and administration capabilities and language skills. Disregard if you are have already served as a fellow and you are reapplying.



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Support Material List

<u>Number</u>	<u>Title of work</u>	<u>Description</u>	<u>Date created</u>

Slides will only be returned providing sufficient postage is paid otherwise the artist can retrieve his documents in person.

Fellowship Selection

Please indicate preferred dates for your fellowship. Min. 12 weeks.

First Choice From To

Second Choice From To

Residency Option

- I wish to apply for Artist Residency Program if not chosen for Fellowship Award. (Fellowship Deposit will be considered as payment for Residency Deposit).

Please indicate preferred dates for your residency. Min. 4 weeks Max 12 weeks.

First Choice From To

Second Choice From To

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Application Check List and Additional Information

1. Staple your application documents on the upper left hand.
2. Include your slides, color photos or JPG images at a min of 300 pix properly identified within the CD and on this application.
3. Attach your curriculum vitea.
4. Indicate your preferred and alternate fellowship dates. Remember that the Fellowship period runs from May to end November.
5. As mentioned earlier you may apply via the internet when time is short, however the paper documentation must still be mailed along with deposits to the China Sanbao Address.
6. Be sure to read the **Frequently Asked Questions (FAQ)** web page to help you with your planning
7. A \$200US deposit check is to be paid in advance, with application, made out to "Sanbao Studio" and mailed to the international office address, see below. Deposit will be returned, minus \$50US administration fee, if application not successful. Applicants can elect to include a payment for the hotel/train or hotel/flight package along with deposit. (detailed information available on request)

Conclusion

The Sanbao team is proud of their program and they will work hard to ensure your application will be processed as soon as possible and we will inform you of our selection individually.

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